

# **APPENDIX K**

## **AVAILABLE FINANCIAL TOOLS**

## FINANCIAL TOOLS (PROGRAMS) AVAILABLE

1. Office 97 (Word & Excel)
2. Budget Prep
3. Quicken 98 (recommended not required)
4. Court Accounting Manual
5. State Accounting Manual
6. OLGL+
7. FI-NET
8. Key File
9. INFORMS (State Forms)
10. Vendor File
11. Commodity File
12. Folio Viewer to read 4, 5, 10, and 11. Items 4 and 5 have recently been placed upon the internet.
13. HR Policy & Procedures.
14. Payables Form
15. State Finance Publications
16. TN 3270
17. Utah Law on Disk
18. Code of Judicial Administration
19. Finet Expenditure Reports
  - a) AM01-Detail
  - b)AM02-Summary
20. Budget Summary Report - Download from SYBASE Server (OLGL) into EXCEL
21. Special Fund Reports

### List of Special Funds

1. Substance Abuse Prevention Account (SAPA)
2. RESTA
3. Non-Judicial Adjustment Account (NJA)
4. Alternative Dispute Resolution (ADR)
5. Children's Legal Defense Fund (CLDF)
6. Trust Account Interest Income Account
7. Court Reporter Technology Fund
8. CASA Volunteer Account
9. GAL Services Account
10. Court Complex Account
11. Law Library Non-Lapsing Account
12. GAL Dedicated Credits
13. Juror/Witness Dedicated Credits (Interpreters)
14. Grants (Federal and Non-profit)
15. Security Fees
16. Justice Court Technology, Security and Training Account
17. Juvenile Court Dedicated Credit Accounts

#### 2<sup>nd</sup> District

- 1295-Weber Drug Court
- 1296-Drug Court Program
- 1297-Community Service
- 1298-Graffiti Program

#### 3<sup>rd</sup> District

- 1396-Mediation
- 1397-Tobacco Court
- 1398-Community Service

#### 4<sup>th</sup> District

- 1497-Juab Contracts
- 1498-TAG
- 1499-Community Service